



REDDING SCHOOL OF ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, June 6, 2023

The meeting was accessible via in person & Zoom Video Conference:

Zoom Video Conference Information:

Meeting ID: 787 801 6007

Passcode: 156783

Zoom Link <https://us02web.zoom.us/j/7878016007?pwd=bDdMZXYwZWFCcmNIYS92d2lWbGI2UT09>

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Meeting ID: 787 801 6007

Passcode: 156783

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:49 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	_____ X _____
Jonathan Sheldon, Vice President	_____ X (via Zoom) _____
Lisa Stewart, Treasurer	_____ X _____
Tiffany Blasingame, Secretary	_____ X _____
Daria O'Brien, Community Member	_____ X _____
Antonio Cota, Community Member	_____ X (arrived @ 6:59 p.m.) _____

Additional Non-Voting Participants

Lane Carlson, Executive Director	_____ X _____
Wendy Sanders, Special Ed Director	_____ X _____
Carol Wahl, Principal	_____ X _____
Sophia Zaniroli, Vice Principal/Teacher	_____ X _____
Robyn Stamm, Business Serv Provider	_____ X _____
Rebecca Lahey, Staff Liaison	_____ AB _____

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson & Sharon Hoffman - Spector

Zoom Video Guests: Scott Rolfs, Managing Director of Ziegler and Company.

DIRECTORS REPORT:

- Lane Carlson:

Reported that he's been busy wrapping up his first year as Executive Director. He stated it was rewarding to meet with staff during their year-end checkout process and discuss how the year went and their goals for next year. Admin has been interviewing potential applicants this summer to fill position vacancies next year. Teachers have been busy going through all social studies curriculum, discarding outdated textbooks, and organizing books in preparation for theme day next year. RSA plans to purchase new curriculum next year.

PRINCIPAL REPORT:

- **Carol Wahl:**

Reported it's been a busy end to the school year. RSA's Fun-In-The-Sun Day was on 5/26 and lucked out with some great weather. 5/30 was the designated Snow Make-Up day. Carol reported approx. 90 students were absent that day, but many 8th graders were excited to return for the last day of school.

Carol stated she and the school registrar have been working on finishing the 2023/24 classroom placements. K-8 program is almost full and the enrollment numbers look good. The focus next week will be completing math class placements and staff duty schedules.

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**

Reported the 8th Grade Promotion Ceremony went well despite the rainy weather. Fun-In-The-Sun Day was very successful. Students really enjoyed the foam machine that was donated by one of RSA's family.

GOVERNING BOARD REPORT:

- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** N/A

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

PRESENTATIONS/PUBLIC HEARING:

Local Control Accountability Plans

- **2022/2023 Local Performance Indicators Self-Reflection**
- **2023/2024 Local Control & Accountability Plan – 1st Read**
- **2023/2024 LCAP Summary of Goals & Services**
- **2023/2024 LCFF Budget Overview for Parents**

Lane Carlson presented an overview of the annual LCAP reports for the 2023/24 school year. He reviewed the Plan Summary, Self-Reflection, LCAP goals for next year, and outlined the performance actions and services being implemented to meet the goals.

Following the presentation, members of the public had an opportunity to address the Board on the Local Control Accountability Plans. No public comments were made.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 5/16/2023 Governing Board Minutes
- 1.2 Approve May 2023 Warrants
- 1.3 Approve John Hart Music Equipment Donation
- 1.4 Approve Teacher on Special Assignment Job Description – 2nd Read
- 1.5 Approve Teacher on Special Assignment Calendar – 2nd Read
- 1.6 Approve 2023/24 Columbia/RSA Food Service Contract

Daria O'Brien moved to approve items on the consent agenda as listed, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: Finance Committee Meeting Update

Lisa Stewart reported on the 5/31 Finance Committee Meeting. She stated the committee reviewed and recommends the 2023/24 Annual Budget & MYP for adoption.

The committee discussed salary increases for next year, but due to the Governors May Revise, and other economic uncertainties, the committee recommends waiting until fall to continue salary discussions. She reported the committee had prepared a salary increase proposal for all salaries, including a 3% classified increase, and a restructuring of the certificated and SpEd salary schedules. The cost to implement the proposed increase would cost approx. \$200k per year. If approved by the board later this fall, the committee recommended the board consider retroing the increase back to 7/1/23.

Lane Carlson reporting having reviewed the annual budget draft following the Finance Committee meeting and was able to find some additional savings. He stated the Governors May Revise was not optimistic due to delay in state revenue. He reported an 8.2% COLA is estimated for 2023/24, however that could change between now and January.

2.2 Discussion: 2023/24 Annual Budget & MYP – 1st Read

Robyn Stamm reviewed the initial draft of the 2023/24 Annual Budget with the board. She reported RSA had received \$550k in one-time funds, due to declining enrollment, which increased RSA ending fund balance. She provided a comparison overview between the 2022/23 True Up Budget vs. 2023/24 Adopted Budget proposal.

She estimates an increase in LCFE revenue next year due to 8.2% projected COLA and increase in ADA (95% enrollment estimate). Federal revenue is estimated to decrease next year due to spending down of one time funds. State revenue is also expected to decrease. Robyn Stamm reported the state was proposing to take back 32% of funds issued to RSA from the Learning Recovery Block Grant and it was not planning to issue the remaining half of the Arts/Music/Instructional Block Grant as previously promised.

Robyn reviewed the MYP with the board. She stated the MYP takes into account enrollment and ADA projections for high school growth, staffing, facility needs and operating expenses. She noted that the first high school principal payment was included in MYP beginning in 2024/25.

Jean Hatch inquired on projected high school enrollment for next year. Lane Carlson responded RSA is estimating approx. 70 students.

Tiffany Blasingame asked for clarification on the MYP components of ending fund balance and requested they be included in the budget comparison overview as well.

A final budget draft will be presented for board approval at the next board meeting.

2.3 Discussion/Action: High School Building Committee Update & Finance Recommendation
2.3.1 Ziegler & Company Bond Financing & Engagement Letter

Lane Carlson reported the High School Building Committee had reviewed financing proposals for the high school. The Building Committee is recommending that the RSA Governing Board approve Ziegler & Company Bond Financing & Engagement Letter. He presented the bond proposal for the board to review and stated additional contingencies were built into the proposal for unforeseen design and construction costs. The overall cost of Phase I, not including the theater, is estimated at 8.5 million.

Lane stated the committee has been in communication with Cerami & Browning Construction Inc on a proposal and hopes to have a draft ready for board review at the next board meeting.

Scott Rolfs, Managing Director of Ziegler and Company, was available to discuss the benefits of bond financing and answer questions from the board. He stated that upon board approval of the engagement letter with Ziegler, the next steps would be to start putting together a financing team, refine construction costs, and finalize a bond financing proposal.

Lisa Stewart moved to approve Ziegler & Company Engagement Letter as written, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

2.4 Discussion/Action: Resolution 2022-23-04 to Declare Rural Status for RSA for the Purpose of Exemption from Education Code §46148

Lane Carlson proposed Resolution 2022-23-04 to Declare Rural Status for RSA for the Purpose of Exemption from Education Code §46148. The resolution would allow RSA to offer a “zero period” class start time prior to 8:30 AM and count it as part of the defined “school day.”

Daria O’Brien moved to approve Resolution 2022-23-04 to Declare Rural Status for RSA for the Purpose of Exemption from Education Code §46148 as written, seconded by Lisa Stewart. Vote 6 Ayes: 0 Nays.

2.5 Discussion/Action: 2022/23 Title IX Reporting

Carol Wahl presented the 2022/23 Title IX Reporting data. Federal law requires that schools report athletic participation for the current year by 6/30. The results are broken down by gender and grade and include participation in this year’s co-ed cross country, volleyball, and basketball teams. Carol reported student participation was low this year compared to others, but will be working with the FACT Advisor to increase participation next year.

The data will be posted on RSA’s website.

Tiffany Blasingame moved to approve the 2022/23 Title IX Reporting as written, seconded by Lisa Stewart. Vote 6 Ayes: 0 Nays.

2.6 Discussion: 2022/23 Review Governing Board Goals

The board reviewed the ongoing progress of their 2022/23 Governing Board Goals.

A Policy Review Committee is scheduled to meet on 6/26/2023 at 10:00 AM to review to review/discuss current RSA policies, RSA Charter, and Bylaws. Any policy amendments will be presented to the Governing Board for approval in August.

The board also plans to review and revise RSA’s Mission Statement in August & complete the Governing Board Guidebook.

2.7 Discussion/Action: 2023/24 Governing Board Member Elections

Lane Carlson recommends approval of Jonathan Sheldon, David Skinner, and Sharon Hoffman – Spector as Governing Board members for a two-year term, beginning Aug 2023.

Tiffany Blasingame moved to approve new officers: David Skinner (Parent Rep), Sharon Hoffman - Spector (Community Member) and Jonathan Sheldon (Community Member) as board members for two years. Motion seconded by Daria O’Brien. Vote 6 Ayes: 0 Nays.

2.8 Discussion/Action: Review of RSA’s K-12 Organization

2.8.1 Summary of Admin Positions – Amended

2.8.2 K-12th Organizational Chart – New

The Governing Board reviewed the proposed amendments to the Summary of Admin Positions and K-12 Organizational charts, as discussed on 5/9. These changes reflect the organizational vision of the K-8 Program & High School over the next three years.

The board felt the organization chart was much clearer and easier to read than the one presented last month. Tiffany Blasingame recommended adding Foundation for Promoting Arts Now (FPAN) to the org chart, as it is a committee directly connected to supporting RSA.

Daria O'Brien moved to approve the amended Summary of Admin Positions & K-12th Organizational Chart, with addition of FPAAE. Motion seconded by Antonio Cota. Vote 6 Ayes: 0 Nays.

2.9 Discussion/Action: Personnel Updates

New Hires:

- **Jenny Goodman – 2023/24 School Psychologist**
- **Suzannah Gerlach – 2023/24 Middle School Math Teacher**

Jonathan Sheldon moved to approve the Personnel Updates as listed, seconded by Tiffany Blasingame. Vote 6 Ayes: 0 Nays.

Final Meeting Comments:

Jean Hatch proposed rescheduling the next Governing Board meeting from 6/13 to 6/20 at 5:45 p.m.

ADJOURNMENT:

Meeting adjourned at 7:58 p.m.


NEXT REGULAR MEETING:

Date: Tuesday, June 20, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Staff Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date